



GOVERNING BODY

LNCT/GB/2022/01

Date: 10/01/2022

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function, Roles & Responsibility:

The GB is responsible for the management of the Institution. Its function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Principal on status of admissions:
- h) To consider the report of the Principal on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To Consider the proposals of the Principal for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.

The Meeting of Governing Body will be held 2 times in a year. The meeting of the Committees should be held as often as required. The Principal of the institutions, who is the members Secretary, shall be responsible for organizing the meeting as required. The notice of the meeting should be sent to all the members so as to reach them at least 15 days in advance. The agenda papers with details should reach the members at least a week in advance. Principals shall be responsible for preparing the minutes of the meeting.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

GOVERNING BODY

Composition:

S.No	Name	Designation	
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. O.P Rai	Member	Trust Nominee Advisor & Special Invitee.
4	DTE's Nominee	Member	DTE's Nominee
5	RGPV Nominee	Member	RGPV Nominee
6	Dr. Ashok Kumar Rai	Member	Staff Representative
7	Dr. Manish Khemariya	Member	Faculty Representative
8	Dr. V.K. Sahu	Principal & Ex-Officio Member Secretary	Principal

Frequency:

Twice in a year

Principal & Ex-Officio Member Secretary

Principal

Lakshmi Narain College of Technology
BHOPAL

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Manish Khemariya, Faculty Representative
6. Dr. S.P.S Rajput, Professor, MANIT Bhopal, AICTE (EX-office Nominee)
7. Prof. Prabhat Patel Controller (Exam), RGPV Bhopal, University Nominee
8. Prof. Alok Choubey, Professor, UIT,RGPV, Bhopal, University Nominee



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

GOVERNING BODY

LNCT/GB/2022/02

Date: 20/04/2022

Notice of GB Meeting No.1 of 2022

The meeting of GB, Meeting No.1 of 2022 will be held on 09/05/2022 (Monday) in the Board Room of the College at 10 a.m.

1. Confirmation of minutes of GB meeting No. 1 of 2021
2. Conduct of University Examination Dec 2021 and Jun 2022
3. RGPV results of Dec 2021 examination
4. General information regarding academic activities in the College
5. General information regarding extracurricular activities in the College
6. General information about infrastructural development and miscellaneous issues

Please make it Convenient to attend the meeting



Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

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1. Shri. J.N. Chouksey , Chairman and Managing Trustee
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5. Dr. Manish Khemariya, Faculty Representative
6. Dr. S.P.S Rajput, Professor, MANIT Bhopal, AICTE (EX-office Nominee)
7. Prof. Prashant Patel Controller (Exam), RGPV Bhopal, University Nominee



GOVERNING BODY

LNCT/GB/2022/03

Date: 09/05/2022

Minutes of Meeting

A Governing Body meeting was held on 09/05/2022 (Monday) at 10 a.m. in Board room of LNCT. The Member secretary and Principal Dr. V. K. Sahu has welcomed all distinguished members of the Committee.

The following distinguished members of the committee attended the meeting:-

- a) Shri. J.N. Chouksey , Chairman and Managing Trustee
- b) Smt. Poonam Chouksey, Vice Chairperson
- c) Dr. O.P. Rai, Advisor & Special Invitee
- d) Dr. Ashok Kumar Rai, Staff Representative
- e) Dr. Manish Khemariya, Faculty Representative

The following members could not attend meeting:-

- a) Dr. S.P.S Rajput, Professor, MANIT Bhopal, AICTE Nominee
- b) Prof. Prashant Patel Controller (Exam), RGPV Bhopal, University Nominee

Agenda Item No. 1. Confirmation of minutes of GB meeting No. 1 of 2021:

Member secretary had read out the minutes of GB meeting No. 1 of 08/11/2021. The minutes and action taken report of the said GB were noted and confirmed.

Item No: 2. Conduct of University Examinations

University Examination Dec 2021: The semester examination for the odd semester of Jul-Dec 2021 ended in Mar 2022. They were conducted online. The examinations for various semester started from 10/12/2021 for 7th semester, 13/12/2021 for 5th sem followed by 3rd semester in mid Jan 2022 and 1st sem last week of Feb & early Mar 2022. The examinations were conducted online by University and proper arrangements were made to students in College also for all the examinations. The point was noted and taken.

University Examination Jun 2022: The semester examination for the even semester of Jan-Jun 2022 will be starting from 12/05/2022 till 23/05/2022 for 7th semester students. They are conducted offline. The examinations for 5th will start from 14/05/2022 till 30/05/2022. The examination for 4th sem will start from end of May to mid Jun 2022. The examinations for 2nd semester will go in Jul 2022. The examinations will be conducted offline by University and



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proper arrangements for conducting offline papers and practicals are well planned and faculties and staff are prepared accordingly. The point was noted and taken.

Item No: 03. Result of December 2021 Examinations: The results of December 2021 had been received in Feb-Mar 2022 and compiled and were placed for kind perusal of the committee. There are all subjects in different courses, with encouraging 100% results. Students had certainly utilized their facilities to answer well online.

The Committee members had perused through the results and suggested to go all out, work hard and motivate students and faculties to improve. Member secretary had assured for the same.

Item No: 4. General information regarding academic activities in the College:

Commencement of 08th Semester B.Tech.: The semester had started from 24/01/2022. 100% course coverage has been ensured by 14/05/2022. The course conduction was well planned with remedial classes for weak and absentee students. The point was appreciated and noted.

Commencement of 06th Semester B.Tech. The semester had started from 01/02/2022. 100% course coverage was to be ensured by 27/05/2022. The course conduction had been well planned with remedial classes for weak and absentee students. The course had been in final phase now. The point was appreciated and noted.

Commencement of 04th Semester B.Tech. & M.Tech. The semester had started from 21/02/2022. 100% course coverage will be ensured by 10/06/2022. The course conduction have been well planned with remedial classes for weak and absentee students. The course has been going on well right now. The point was appreciated and noted.

Commencement of 2nd Semester B.Tech. and 2nd Semester of M. Tech. The semester had started from 16/03/2022. 100% course coverage will be ensured by 06/07/2022. The course conduction have been well planned with remedial classes for weak and absentee students. The course has been going on well right now. The point was appreciated and noted.

Admission in 1st Year. We have yet to receive guidelines for admissions in 1st year courses of B.Tech & M. Tech from DTE, Govt. of M.P. through Online counselling for B.Tech courses for session on 2023-24 The time table for the same is awaited. College shall plan and prepare for reporting of students accordingly.

Seminar, Expert Lectures & Industrial Visits. There are large number of these activities were conducted between Dec 2021 to May 2022. These activities were readout from Academic activity calendar published by us every month. Once activities were concluded. These



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activities were published and put on various social media platforms. The members had lauded for the efforts and expressed their appreciation. The point was noted.

Recruitment of teaching and Non-teaching Staff: Based on the recruitment projected by the heads of Departments, the recruitment is ongoing process which is continued.

Participation in Hackathone Events: Our mentors had motivated to work on different problems on various themes. Our students are working hard to participate in near future in Smart India Hackathon 2022 which will be organized somewhere in Jul-Aug 2022. We are sure of getting shortlisted in 3-4 teams.

Project Atal Tunnel Yojna: Our Students from Civil Engineer had visited Atal Tunnel at Manali. They learnt a lot on this unique visit. The project was organized by AICTE.

Library Information: Member secretary apprised that wi-fi facilities were smoothly working in Library premises and students were happily using these facilities. The timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time. Students are time and again educated not to tear pages from the books. They are also advised to return books by due dates, so that these books are available to other students also whenever they are needing them. We requested all faculties to communicate the above points in classes of their respective departments. It was stated by member secretary that they had worked out requirement of books and placed orders, considering introduction of new subjects branches, up gradation of Syllabus, addition of new books, reading materials etc. As seats in CSE (IOT) & CSE (AIML) courses were further increased to 120 in Academic year 2021. So, you will see about 120 students in 3rd Semester and 60 students in 5th Semester now. Please do equip our library with sufficient books of these courses accordingly. It is also noted that intakes are increased to 180 in B.Tech AIDS, CSE (IOT) & CSE (AIML). So we need to prepare accordingly for 1st year and also for senior classes. The List of books procured in last year are produced herewith. All are requested to kindly peruse through it. Departments had confirmed the satisfactory level of books available in the library. Further they had adequate reference books available in their departmental libraries which are made use of by their faculties. All faculties were time and again requested to motivate students to read English news papers daily. Those interested in research shall be motivated to use research journals. Students shall be repeatedly made educated to handle books carefully and return in time. All the Members had jointly expressed that they all need to ask their faculty to promote more us of Library facilities by themselves and motivate their students also.



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Item No: 5. General information regarding extracurricular activities in the College

There are large number of sports and other extra curricular activities are conducted during said period.

NCC & NSS Activities: LNCT Naval wing was founded in Jan 2021 with intake of 50 students. Our student Isani Parihar got selected in ATC at Nausena academy in Kerala in Jan 2022.

There had been NCC (Army) where students took part in regular camps every year. NSS organized regular activities of social service. We received Madhya Pradesh state level NSS award in Jan 2022.

Sports: There were large number of students participated at national level in different sports. It is to worth mention that our students were winner in RGPV Drop Roball nodal, state softball final, Badminton state and many other state level events in last few months. List was read out, appreciated and noted. It was also apprised to honourable members of committee that we will be organizing 1st junior soft cricket championship 2022-23 in Aug 2022. Points had been appreciated and noted.

Govt. had sent a unique, concept of EK Bharat Shreshta Bharat (EKAM): In this, Students from our college and school are to visit in Jul Aug this year to Nagaland to exchange culture, language, ethnicity etc. Their orientation programs were conducted in Mar 2022 and again in Jun 2022. The details were readout in details and well appreciated. We plan to send 2 faculties (1x mail & 1x Female) and our 25 selected students on the above programme.

Item No. 6. General information about infrastructural development and miscellaneous issues:

Implementation of fees structure:

The fees structure was received in year 2020 and implementation from there in for 3 years. In this letter, fees regulation for students amitted in 2020-21, 2021-22 & 2022-23. We shall follow the same for taking the fees from students in ensuing session starting from July 2022.

Budget estimation for the year 2022-23:

Member secretary presented the budget for the financial year 2022-23. It is approved by the members of the Committee.

Renovation of Auditorium: The Renovation of Auditorium was in full swing. The work had been delayed due to Covid-19 lockdown and observance of Covid protocols during 2020 & 2021 Construction & fabrication part was completed and now AC fitting from Weather Tech



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Engg. Vendor was taking place. Site Engineer was monitoring the work and asked to progress at faster pace. Sound & Light system fitment also start soon. The point was noted.

Bus Service: The Bus service for the students had started in this current year. The point was noted.

LNCT Building, Class room Maintenance: It was apprised that all the maintenance work required on the building, windows, and class rooms was completed. The point was noted.

Equipment & Accessory Procurement for Idea Lab: The equipment and accessories as per the specified list provided by AICTE had been procured. Idea Lab team had been working under Continuous guidance & directions of AICTE. Our nodal office team is working excellently in this training cadres in the field of were organized for participants till date. Point was noted.

Shaded Area from LNCT to Canteen: We propose shade to be fabricated from LNCT are to Canteen. The detail was noted.

Construction of Boys Hotel Building: It is proposed to start construction of Boys Hostel Building in the vicinity of existing hostels. With discussion with our site engineer Shri Khare, we to make G+4 building 408 students in the budget of about 5-6 Crores. Construction can start from October 2022 if approved. The members were happy to start the project. The same was approved by the Committee.

Paver Block along Road: Part of maintenance and campus improvement, Paver blocks had been put all along the roadside. The point was appreciated and noted.

Additional Vehicle Parking: It was informed that a project on additional vehicle parking was being planned which may start in next financial year. The project will had our faculty park their vehicles in Shaded parking area. It will let people park vehicle very orderly. The faculty will have more satisfaction by parking their vehicles in shade.



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At the end, the Chairman and members expressed their happiness for the good work faculties and staff are doing in constantly enhancing and maintaining the quality of the College. They advised to work always towards being the best. They further advised to make all out endeavor to maintain and also bring best practices and bring more and more laurels to the College.

Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
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Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P)

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Action Taken Report of GB Meeting LNCT/GB/2021/03

Agenda Item No.	Items	Discussion	Approval / Conclusion
1.	Confirmation of minutes of GB meeting No.1 of 2021	The actions taken were discussed.	Approved
2.	Conduct of University Examination (a) University Examination Dec 2021. (b) University Examination June 2022.	Were appraised	Noted and Approved
3.	Result of December 2021 Examination	Were discussed	Approved
4.	General information regarding academic activities in the College (a) Commencement of 8 th Semester B.Tech (b) Commencement of 06 th Semester B.Tech & M.Tech (c) Commencement of 04 th Sem. B.Tech & M.Tech. (d) Commencement of 2 nd Semester B.Tech and 2 nd Semester of M.Tech (e) Admission of 1 st Year	Were discussed and appreciated	Approved



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	<p>(f) Seminar, Expert Lecture & Industrial Visit.</p> <p>(g) Recruitment of teaching and Non-Teaching Staff</p> <p>(h) Participation in Hackathone Events.</p> <p>(i) Project Atal Tunnel Yojna</p> <p>(j) Library Information</p>		
5.	<p>General information regarding extracurricular activities in the College</p> <p>(a) NCC & NSS Activities</p> <p>(b) Sports</p> <p>(c) Govt. had sent a unique, concept of EK Bharat Shreshta Bharat (EKAM).</p>	<p>Were discussed and appreciated</p>	<p>Approved</p>
6.	<p>General information about infrastructural development and miscellaneous issues</p> <p>(a) Implementation of fees structure.</p> <p>(b) Budget estimation of the year 2022-23</p> <p>(c) Renovation of Auditorium.</p> <p>(d) Bus Service</p> <p>(e) LNCT Building, Class room Maintenance</p>	<p>Discussed and happy to see the progress.</p>	<p>Approved</p>



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	<p>(f) Equipment & Accessory Procurement for Idea Lab.</p> <p>(g) Shaded Area from LNCT to Canteen</p> <p>(h) Construction of Boys Hotel Building</p> <p>(i) Paver Block along road.</p> <p>(j) Additional Vehicle parking.</p>		
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Principal
Lakshmi Narain College of Technology
BHOPAL



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

GOVERNING BODY

Ref: LNCT/GB/2022/04

Date: 19/10/2022

INFORMATION OF GB, MEETING No. 02 of 2022

The meeting of GB, meeting No.2 of 2022 will be held on 07/11/2022 at 11 am in the Board Room of the College. Agenda for the meeting will be as under:

1. Confirmation of minutes of GB No. 01 of 2022.
2. Result analysis of even semesters.
3. Compliance of AICTE directives in respect of Program.
4. Determination of policy of Commencement of Even Semester held in June 2022 (VIII, VI, IV, II)
5. Preparation of odd semester examination.
6. General information regarding academic developments in College.
7. Any other items with the permission of the chair.

Please make it convenient for yourself to attend the meeting.

Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal
Lakshmi Narain College of Technology
BHOPAL

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LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

GOVERNING BODY

LNCT/GB/2022/05

Date: 12/11/2022

MINUTES OF MEETING & ACTION TAKEN REPORT ON ACTION POINTS OF GB MEETING NO.02 of 2022, HELD ON 07/11/2022 (MONDAY)

Dr. V.K. Sahu, Member secretary presented the progress report of decision taken on the basis of minutes of the GB meeting No. 01 of 2022 held on Monday, 09th May 2022 and the minutes are confirmed without any modification unanimously.

S.No	Agenda Item	Discussion	Action Taken
1.	Result analysis to even Semester: The result has been presented in the meeting.	Dr. V. K. Sahu appraised the result analysis of even semester of Jun 2022. Hon'ble Chairman advised to talk to the students to practice to write exams properly.	Even semester result for II Sem. 69.34 %. Lesser in comparison to previous semesters which were online exams from home due to Covid. HoDs of all Departments are advised to talk to students in classes to practice exams properly and prepare for exams seriously.
2	Compliance of AICTE direction in respect to Induction Program. Orientation and fresher Party	Dr. V. K. Sahu apprised the plans of the induction program. Hon'ble Chairman advised to plan a good get together of 1 st year and senior students during Aagman-2022.	Three weeks induction program. 03 weeks induction program is being conducted from 07/11/2022. The students are very much enthusiastic about their bright career. The fresher party (Aagman 2022) 1st year student will be planned. Tentatively in 3rd



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			week of Dec. 2022.
3	Preparation of Odd semesters examination 2022	Hon'ble Chairman suggested to help weak students to make up for classes,	With aim to improve the result in the ensuring semester, the extra classes are being held for 5th & 7th Semester weak and needy students. Their classes are also over on 05/11/2022. 3rd semester will end on 10/12/2022. The classes for weak students of 3rd semester are being planned from next week.
4	Commencement of Even Semester (II, IV, VI, VIII	Principal presented the likely date of coming semesters.	The tentative academic calendar for VII Sem. Prepared it shall start from last week of Dec. 2022 (26/12/2022). The 6th Semester is tentatively planned from 09/01/2023 & March 2023 respectively.
5	Academic Developments in College	Principal discussed the list of activities took place in past semesters.	Large number of activities such as Large number of orientation program, workshop, technical and extracurricular competitions like Codoing competition, poster making etc. are conducted the lsit of activities are read out and enclosed



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			sample copy.
6	Any other item with the permission of the chair renovation of auditorium and hostel building class rooms.	Hon'ble Management advised to monitor the progress of the infrastructural development.	The renovation work of Auditorium, hostel building and classroom is under progress and shall be completed in 2023.

Dr. V.K. Sahu

Principal & Ex-Officio Member Secretary

Principal
Lakshmi Narain College of Technology
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GOVERNING BODY

Action Taken Report of GB Meeting LNCT/GB/2022/03 Dated 09/05/2022.

Agenda Item No.	Items	Discussion	Approval / Conclusion
1.	Result Analysis to even semester: The result has been presented in the meeting.	Discussed	Approved
2.	Compliance of AICTE direction in respect to Induction Program. Orientation and fresh Party.	Was Conducted satisfactory	Approved
3.	Preparation of Odd semester examination 2022	Were presented	Noted and Approved
4.	Commencement of Even Semester (II,IV,VI,VIII)	Were Apprised	Noted and Approved
5.	Academic Developments in College	Satisfaction on Development	Approved
6.	Any other item with the permission of the chair renovation of auditorium and hostel building class rooms.	On Progress was satisfactory.	Approved

Principal
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